

# Funding Request For Approval / Future Project or Event Proposal Form



## Intended Purpose

This form should be completed for all Doubleview Primary School formal funding requests, community or parent initiated projects, new P&C events to be considered as part of the annual budgeting process undertaken each year in term 4 by the Doubleview Primary School P&C Association.

This form should also be completed for DVPS formal school funding requests, community or parent led projects, or non pre-approved fundraising events in current year where P&C funds are required.

1. PROJECT OVERVIEW		
1.1	<b>Funding Request, Project or Event name</b>	BLINDS IN KINDERGARTEN / PRE PRIMARY AREA
1.2	<b>Brief description of the school funding / project / event. Please describe in 1-2 sentences what it is and high level benefits.</b>	INSTALLATION OF 7 ZIPSREEN BLINDS ALONG THE VERANDAH OF K/PP AREA
1.3	<b>What the timing of when the school funds are needed, project would like to commence or proposed event date? Please list the school term and year and or a specific date.</b>	PROJECT TO COMMENCE LATE TERM 3 2019
1.4	<b>Name and contact details of the person requesting P&amp;C funds for the school, new project, or new event. You must be a Doubleview community member, school parent/guardian or carer; or the Principal (on behalf of the school). For a proposed future event where you know who would be on the event committee please list their names and emails.</b>	PRINCIPAL, DOUBLEVIEW PRIMARY SCHOOL (08) 9392 7400

2. FUNDING REQUEST (all amounts should include GST)		
2.1	<b>What amount needs to be funded by the P&amp;C in this current school year? Please provide the total number only.</b>	\$ 9,450.00
2.2	<b>What amount needs to be funded by the P&amp;C in the next School year? Please provide the total number only. This is the amount that will be allocated</b>	\$ -



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	<i>in the P&amp;C budget if the school funding request / project / event is approved.</i>	
2.3	<b>Is there ongoing funding required in future years?</b> <i>Please answer Yes or No and then provide details of what ongoing funding is needed. If ongoing funding is not available, is the project viable in one year alone?</i>	\$ NOT FOR THIS PROJECT
2.4	<b>P&amp;C fundraising revenue (For events only)</b> <i>If the request relates to a proposed future event that raise funds for the P&amp;C please describe all expected fundraising revenue</i>	\$ N/A
2.5	<b>Breakdown of costs.</b> <i>Please itemise all costs being requested to be funded by the P&amp;C and any calculations used to derive the total amount (i.e the unit cost * # of students)</i>	
	<b>Cost Description</b>	<b>Calculation (if applicable)</b>
	Cost A	QUOTE ATTACHED
	Cost B	\$
	Cost C	\$
	Cost D	\$
	Cost E	\$
	Cost F	\$
	Cost G	\$
	Cost 'X'	\$
	Total	\$
2.6	<b>Assumptions.</b> <i>Please document all cost assumptions you have made. If you have actual quotes please provide them along with this request form in one email.</i>	QUOTE ATTACHED
2.7	<b>Is other non-monetary P&amp;C support required?</b> <i>For example, ongoing management, working bees, school access outside school hours or during school holidays, plan a fundraising event to help raise the funds for this project etc.</i>	N/A





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3. PROJECT BENEFITS		
3.1	How does the funding / proposed project / proposed event meet the needs of the school, and align with the school plan? <i>The school plan is available on the DoE website here: . <a href="https://www.det.wa.edu.au/schoolsonline/school_planning.do?schoolID=5150&amp;pageID=AD25">https://www.det.wa.edu.au/schoolsonline/school_planning.do?schoolID=5150&amp;pageID=AD25</a></i>	<b>Strategic Area 3: A Safe and Supportive Learning Environment</b>  Doubleview PS aims to provide a safe, welcoming and engaging learning environment which delivers excellent learning opportunities for our students.
3.2	How does the funding / proposed project / proposed event meet and align with the P&C Mission, Values and Guiding Principles? <i>Please be very specific which ones your request aligns to. You can find our mission, values, and guiding principles on the P&amp;C website here: <a href="https://doubleviewprimarypnc.weebly.com/">https://doubleviewprimarypnc.weebly.com/</a></i>	<b>Focus on Fundraising</b>  Prioritising efforts to generate funds to provide equipment and facilities for the benefit of all student
3.3	Are there other project benefits not included above?	PROVIDE A COMFORTABLE AREA OUTSIDE OF THE CLASSROOMS

4. PRIORITY		
4.1	Is the school funding / project / event time critical? <i>Would the school miss out on a significant opportunity if this project is not funded immediately? Does the project need to be done now? Has event planning already started?</i>	PROJECT IS TO COMMENCE TOWARDS THE END OF TERM 3 2019
4.2	<b>Alternative options</b> <i>Are there other ways to fund this School request / project / event – eg. Department of Education, use a future approved P&amp;C fundraising event to raise the funds, grants, free work from parents?</i>	N/A



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4.3	<b>Opportunity Cost</b> <i>If this request/ project / future event proceeds, are there any other existing programs or opportunities that may be adversely impacted?</i>	N/A
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5. EXTERNAL APPROVALS		
5.1	<b>Does this funding school request / project / event require school approval?</b> <i>If unsure the P&amp;C Executive can advise on this after consultation with the principal.</i>	REQUESTED BY SCHOOL
5.2	<b>Does this school funding request / project / event require Department of Education approval?</b> <i>If unsure the P&amp;C Executive can advise on this after consultation with the principal.</i>	NO
5.3	<b>Is this initiative likely to require approval from any other body?</b> <i>For example, neighbours, council, other stakeholders, etc.</i>	NO

6. CONFLICT OF INTEREST		
6.1	<b>Do any of the people proposing this project need to declare a conflict of interest?</b>	NO
6.2	<b>Are there any other potential conflicts of interest?</b> <i>For example staff, external parties, members of the wider P&amp;C.</i>	NO

<b>7. OTHER INFORMATION</b> <i>Please feel free to add or attach any additional information that supports this submission.</i>





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- Patios
- Garages
- Sheds
- Games Rooms
- Workshops
- Enclosures
- Eclipse Openings



DISPLAY CENTRES  
 WANGARA (Head Office)  
 PHONE: 9302 0755 FAX: 9302 0791  
 BELLEVUE  
 PHONE: 9274 7800 FAX: 9274 7899  
 CANNING VALE  
 PHONE: 9455 5530 FAX: 9455 5909  
 MANDURAH  
 PHONE: 9581 6088 FAX: 9581 6448  
 MANJIMUP  
 PHONE: 9777 1095 FAX: 9777 1192

Builder Reg. No. 8293, Andantino Pty. Ltd. A.C.N. 009 296 851 ABN 62 009 296 851

22 June, 2019

Programmed Facility Management  
 Attn: Victoria Basnett  
 47 Burswood Road  
 BURSWOOD WA 6100

Dear Victoria

Re: Quote at Doubleview Primary School

We are pleased to be able to provide the following quotation to supply and install blinds at Doubleview Primary School.

**Blinds (Supply & Installation) – EACH**

**\$1,350.00 (Exc of GST)**

Our price includes the following:

- Supply & installation of zipscreen blind (EACH)
- Supply & installation of Colorbond headbox (EACH)
- Framing & flashings as required
- All clean up and rubbish removal

Please do not hesitate to call me with any further queries on 9302 0755 or 0439 939 573

Yours sincerely

*Jeff Hobbs*

General Manager  
 Outdoor World

1350.00 (EX GST)  
 x 7  
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 \$ 9450.00  
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